

# MACHINIST

## JOB DESCRIPTION

Supervisor: **Leadman**

Status: **Full Time, Part Time FLSA Exempt**

Revised: **October 2024**

### Responsibilities

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- Load and unload items from machines, conveyors, and conveyances
- Operate machinery used in production processes
- Place products in equipment and machines for further processing
- Examine products to verify conformance to quality standards
- Start machines or equipment to begin production processes
- Observe equipment operations so that malfunctions can be detected
- Pack and store materials and products
- Prepare materials for processing
- Perform general preventative maintenance on equipment and machinery

### Qualifications

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- Good math skills
- Ability to stand throughout entire shift
- Manual dexterity
- Ability to lift up to 30 pounds on a regular basis
- Committed to continually learning and pursuing training and development opportunities
- Motivated and organized
- Team player with a willingness to contribute wherever needed
- Capacity to follow through on tasks
- Organized and self-motivated to stay busy throughout the day

### Goals

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- Continually expand knowledge of all areas
- Become a versatile employee, able to help where needed
- Produce items to the highest quality standards
- Explore opportunities to increase productivity
- Promote open and transparent communication
- Strengthen team collaboration
- Engage in continuous personal and professional growth
- Exceed expectations by delivering exceptional work that goes beyond the ordinary
- Cultivate a positive work environment that contributes to your own and others' happiness