

MACHINIST - LEAD

JOB DESCRIPTION

Supervisor: **Manager**

Status: **Full Time, Part Time, FLSA Exempt**

Revised: **November 2024**

Responsibilities

- Start, setup, adjust, and operate machines
- Produce parts to the specified print(s)
- Measure, examine, and test parts to verify conformance
- Select proper cutting tools
- Set cutting speeds, depths, and feed rates
- Troubleshoot machinery
- Mentor and develop team members
- Assist in planning and establishing team member's goals
- Assist in coordinating operations and activities of employees

Qualifications

- Strong math skills (arithmetic, algebra & geometry)
- Team player with a willingness to contribute wherever needed
- Excellent problem-solving skills
- Knowledge of machines and tools, including their designs, uses, repair, and programming
- Knowledge of raw materials, production processes, and quality control.
- Great communication skills
- Ability to lift up to 30 pounds on a regular basis
- Committed to continually learning and pursuing training and development opportunities
- Motivated and organized
- Capacity to follow through on tasks
- Organized and self-motivated to stay busy throughout the day

Goals

- Continually expand knowledge of all areas
- Produce items to the highest quality standards
- Explore opportunities to increase productivity
- Promote open and transparent communication
- Strengthen team collaboration
- Prioritize team members development and growth
- Engage in continuous personal and professional growth
- Exceed expectations by delivering exceptional work that goes beyond the ordinary
- Cultivate a positive work environment that contributes to your own and others' happiness